

Kanata Theatre Board Meeting - February 8 2010

In attendance

Carol Hussey, Theresa Williams, Saxon Lively, Wendy Wagner, Jenny Haynes, Jim Holmes, Rob Fairbairn, Melissa McCallum, Paul Gardner, Eufron Williams

Meeting called to order at 7:05

Jenny thanked everyone for their tidbits for Greasepaint

Vote on approving minutes of Jan 4

Jenny moves, Carol second, all in favour.

Business arising from last meeting

- Rubber backed mats, front door hinges

Mat - done, hinges - not done.

- Opening night rehearsals

Done

- Investment opportunities - Jim and Theresa

ING is a virtual bank, doesn't really have Canadian assets. Could get better interest rates than Royal. Three Royals - Royal Bank, Royal Trust, RBC. Possible to invest in each of these three components. Could leave 100,000 with ING, and 100,000 each with the divisions of RBC.

Jim can produce a proposal for the next meeting.

- Andrew's report - workshop

Carol met with Andrew. Wanted to get a better feel for where he was coming from. Needs to meet with Jim, and can proceed with the planning. Will keep us updated.

- Paul - Ontario FIT program follow up.

Nothing to report.

Wendy - need to fix performance dates for Cue for Treason. Suggest four shows over four days, all afternoon performances, starting at 2:00 PM., Dec 27, 28, 29, and 30

Jim moves, Wendy seconds, all in favour

Possibly have one or two shows at 7:00 PM.

Jim moves Monday at 2:00, the Thursday at 2:00 and the Tuesday and Wednesday at 7:00 PM. Wendy second, all in favour.

Prices for Cue for Treason: 5\$ with season tickets, 8\$ otherwise, all reserved seats.

Dewi - Mary Mauger and arrangements for memorial

- Jenny has thought that Dewi could act as MC for the evening. Dewi has accepted. Sunday April 18. Jane Maslin is arranging a string quartet.

- Need to do proper invitations? Ted is inviting all the family. For KT membership will include an announcement in next month's Greasepaint. Suggest general invitation in Greasepaint and a reminder before the event.

Eufon: Might be a good idea to announce in the Standard.

Melissa: could get reporter to do a story on the memorial.

Jenny will work with Melissa to run an announcement for the paper.

Carol can look after the email and mail out. Will need to send the reminder immediately after Easter.

Jenny: What to provide for snacks/beverages?

Melissa and Carol offered to assist Jenny with the organization of the food and beverages.

Jenny: Speeches?

Jenny: Paul will organize signage for the doors.

Jim: Can we get a sign for the men's room? Seems to have disappeared. Paul will look into this.

Jenny: Photo and text is being looked after by Jim.

Jenny: will arrange a meeting with Dewi, Carol to organize the details

Director's reports

Wendy: Nothing

Rob: Nothing

Chris: Nothing to report.

Action - Before next meeting, will get caught up on all past minutes.

Melissa: Trying to use Jen at the Kourier to generate as much free publicity as possible. Would like to have whoever may be taking over publicity after Melissa start to get up to speed.

Eufon: Would like to have a form letter to schools, colleges and universities to promote rush seats. Jenny will follow up. Tickets being sold for 5\$

Carol: New member's event is being organized. Have at least a dozen people being responded. Scheduled for Feb 21. Working on workshop with Andrew. Where are the bylaws maintained? Website is not up to date. Jim will make sure Dewi has an up to date copy of the bylaws to post online.

Jim:

Jenny interjects - Rob Johnstone has moved to Edmonton and won't be around to direct the play. Jenny has approached Jim to see if he could direct Taming of the Shrew. He has accepted, and would be very enthusiastic to direct the play.

Wendy: would like to encourage Stavros Sakiadis to be involved in the production, if he isn't cast in the play.

Paul:

Dealing with the issue of the security problems with unlocked doors. Has been talking with the security company, and is getting a quote to get magnetic doors. Doors would be locked if the alarm is set.

Jim: Out of curiosity, possible to look into a system to close doors triggered by the stage manager, rather than by the front of house people.

Paul: To install the magnetic doors, fire pulls would have to be changed. Fire pull would have to disable the mag lock as soon as the alarm is activated. 6000 worth of locks alone, plus installation.

Saxon: Nothing to report.

Eufon:

Tickets for second week are not selling as quickly as for other plays this season. For Tuesday, still have a large number of tickets to sell. The other nights, just a few scattered throughout. Not many 2 seats together.

For next play: Want to get another Moneris machine for the box office.

Theresa: Budget can be amended, if need be to order a new machine.

Jenny: Nothing to report.

New business

- Taming of the shrew - see above.

- Servery - complaint from Adele Vickers, needed someone to replace Jane Maslin in the servery.

Jenny: Will contact Adele to see if she'd like Jenny to find someone to work with in the servery.

New Member's complaint: considered, and moved along.

Had a request from Ann Williams on behalf of Grassroots Grannies to use the foyer patio and servery for free. Ask her to quote them the rate for a community use.

Had a request from a church group to rent the auditorium on Sunday mornings on a regular basis to use for services while their church is being constructed. Has been referred to Julie Clayton.

Could be a problem - tech and lighting often work on Sunday mornings for setup, and set teardown occurs Sunday morning after the run ends.

Community theatre meeting is on for the 27th of February.

Next board meeting - Monday March 8.

Jenny thanked everyone. And good night

Meeting adjourned at 8:43.